



A. HARVEY & CO. LTD

JOB POSTING – SALT OPERATIONS SUPERVISOR

The Company

A. Harvey & Co. Ltd. is a privately owned Newfoundland company which provides a wide range of services, many of which are marine and logistics oriented. Included within the A. Harvey & Company Ltd. umbrella are the Offshore Marine Base, Harvey Autocarriers, Argentia Freezers and Terminals, Harvey Salt, and A. Harvey Logistics. The company is also affiliated with Browning Harvey Ltd. and Harvey's Oil Ltd.

The Role

The company has an opening for a full time, permanent Salt Operations Supervisor located at its Pier facility on Water Street, St. John's, NL. In this role, the Salt Operations Supervisor will provide daily leadership to the operation and help with the coordination of the salt division in compliance with the business plan and its objectives. Working with the Salt Operations Manager the coordination of the vessel discharge and delivery of road salt in the Port of St. John's and various Ports throughout the province are of top priority.

Key elements for this position are, but not limited to, the following:

- Provide leadership in the day-to-day coordination of the salt division operations;
- Work a flexible schedule, with multiple summer cross province road trips between 1 and 5 weeks in duration as determined by business requirements;
- Meet all administrative requirements according to company policies, procedures, client specifications and legislative requirements;
- Ensuring all functions comply with the Company's standards related to environmental, safety, and quality systems.

Some specific responsibilities of this role include but are not limited to the following:

- Supervision of on-site staff;
- Assist in supervising the vessel discharge and delivery of road salt in the Port of St. John's and various Ports throughout the province;
- Operate the weigh scales and point of sale computer system when in St. John's and operation of the portable scale system while in remote port locations;
- Providing effective customer service;
- Coordinate the maintenance and cleaning of the Salt Pier Facility;
- Compile activity reports as required;
- Take salt samples and monitor quality;
- Visiting customer depots as required;
- Communication with trucking contractors as required;
- Assist in salt pile tarping operations;
- Equipment operation includes loader and plow truck from time to time;
- Conduct daily housekeeping of the facilities;

- Conduct toolbox talks on a daily and weekly basis;
- Complete daily inspection of equipment;
- Manage the work practices of employees and contractors.
- Other duties as assigned.

The Candidate

The ideal candidate will have the following:

- Several years of experience in a position related to equipment operations, materials management, or operations management;
- Comfortable with operating a front end loader or trucks as operations require;
- Comfortable working a flexible schedule and when required traveling within the province specifically during summer months based on business requirements;
- Effective competence in safety management, quality, and environmental response;
- Effective written and oral communication skills;
- Aptitude for computers and other technology;
- Self-confident individual with strong organizational skills that can prioritize and manage multiple tasks and deadlines in an efficient manner;
- Ability to provide professional and courteous service in any scenario;
- Ability to understand and work with diverse groups of people and clients;
- Leadership and teamwork skills that support a team based operation;
- Comfortable working in a physically demanding role with no fear of heights;
- Ability to work in all weather conditions.

If you are interested in this role, please forward an application by February 16th, 2024 to:

**Human Resources Group
A. Harvey & Co. Ltd.
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Fax: 709-726-8044
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A. Harvey & Company Limited is an equal opportunity Employer. We wish to thank all applicants but only individuals invited for an interview will be contacted.