



## A. HARVEY & CO. LTD

### JOB POSTING – DOCK MANAGER (MARINE BASE DIVISION)

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#### The Company

A. Harvey & Co. Ltd. is a privately owned Newfoundland company which provides a wide range of services, many of which are marine and logistics oriented. Included within the A. Harvey & Company Ltd. umbrella are the Offshore Marine Base, Harvey Autocarriers, Argentia Freezers and Terminals, Harvey Salt, and A. Harvey Logistics. The company is also affiliated with Browning Harvey Ltd. and Harvey's Oil Ltd.

#### The Role

The company has an opening for a full time, permanent Dock Manager located at the A. Harvey Marine Base.

Key elements of this role are, but not limited to, the following:

- Ensure effective coordination with yard crew and deck supervisor to ensure efficient operation of the loading and offloading activities of supply vessels;
- Provide leadership in the day to day operation and coordination of the Marine Base yard and warehouse operations;
- Meet all company performance standards related to Marine Base HSE, Security, and ISO quality system.

Some specific responsibilities of this role include but are not limited to the following:

- Organize yard and warehouse operations to assist the vessel loading/discharge and activity plan as directed by the Sr. Logistics Manager;
- Inspecting and Tagging containers;
- Forklift maintenance and monitoring any issues with Mechanic;
- Traffic Flow and congestion management;
- Monitor radio traffic;
- Assess the hazards and risks associated with planned operations and ensure measures are taken to mitigate the risks;
- Coordinate with security and staff to control pedestrian and vehicular traffic;
- Work with the Supervisors to ensure orderly running of yard operations;
- Monitor contractors working on the Base;
- Ensure all safety equipment and safety devices are operational and effective;
- Complete monthly emergency equipment checklists;
- Conduct facility inspections; and
- Other duties as assigned.

## **The Candidate**

The Ideal Candidate will possess the following:

- Multiple years of experience in front line supervision, logistics and/or marine operations;
- Effective competence in safety management, TDG/IMDG, WHMIS, ISO and environmental response;
- Effective written and oral communication skills;
- Aptitude for computers and other technology;
- Self-confident individual with strong organizational skills that can prioritize and manage multiple tasks and deadlines in an efficient manner;
- Ability to provide professional and courteous service in any scenario;
- Ability to understand and work with diverse groups of people and clients;
- Leadership and teamwork skills that support a team based operation;
- Comfortable working in a physically demanding role;
- Ability to work in all weather conditions.
- Proven ability to work in a fast pace environment and utilize superior decision making and leadership skills.
- Aptitude for computer and other technology.
- Aptitude for mechanics, equipment and transportation systems.

If you are interested in this role, please forward an application by April 29<sup>th</sup>, 2024 to:

**Human Resources Group  
A. Harvey & Co. Ltd.  
P.O. Box 5128  
60 Water Street  
St. John's, NL  
A1C 5V6  
Fax: 709-726-8044  
Email: [humanresources@aharvey.nf.ca](mailto:humanresources@aharvey.nf.ca)  
[www.aharvey.com](http://www.aharvey.com)**

A. Harvey & Company Limited is an equal opportunity Employer. We wish to thank all applicants but only individuals invited for an interview will be contacted.